

RURAL MUNICIPALITY OF PLEASANTDALE NO. 398

<i>POLICY TITLE:</i> REQUEST FOR GENERAL INFORMATION	<i>POLICY NUMBER:</i> 083-2021 (083/21)	<i>EFFECTIVE DATE:</i> February 11, 2021
<i>ORIGIN:</i> Administrator	<i>ADOPTED BY COUNCIL ON:</i> Feb 11., 2021	<i>AMENDED DATE:</i>

1.0 Purpose

The Administration of the Rural Municipality of Pleasantdale No. 398 requires time to prepare documents requested by the public.

2.0 Policy

- 2.1 Requests are made by the public to Administration for general information of municipal documents. This provides Administration adequate time to fulfill the request.
- 2.2 In order to provide the requested information, Administration is allowed up to ten (10) business days to respond by providing the requested documents.