

RURAL MUNICIPALITY OF PLEASANTDALE NO. 398

Regular Meeting Minutes

July 6, 2023

Council Chambers in the Municipal Office Naicam

Council Members present:

Reeve	Morgan Leigh	
Division 1	Ernest Pederson	
Division 2	Mark Govan	
Division 3	Jennifer Bushby	
Division 4	Doug Hardy	Regrets
Division 5	Helen Meekins	
Division 6	Robert Hutchison	

Staff Present: Assistant Administrator Diane Gilbertson

Reeve Leigh called the meeting to order at 9:00 a.m.

Conflict of Interest to Declare: none

APPOINTMENT

280/23

Appointment

Leigh/Pederson: That Council appoint Assistant Administrator, Gilbertson as the Acting Administrator only for the purpose of recording these minutes.

Carried

AGENDA ADDITIONS

281/23

Agenda Additions

Meekins/Pederson: That Council add the following items to the Agenda under New Business:

- 1) Sale of used culvert
- 2) Division 4 vacancy
- 3) Letter

Carried

ADOPTION OF AGENDA

282/23

Adopt Agenda

Hutchison/Meekins: That Council adopt the agenda as amended.

Carried

MINUTES

283/23

Approval of Minutes

Meekins/Pederson: That the minutes of the June 7, 2023 Regular Council meeting be approved as presented.

Carried

Councilor Bushby arrived at 9:06 a.m.

Councilor Govan arrived at 9:09 a.m.

FINANCIALS

284/23

Accounts for Approval

Meekins/Hutchison: That cheques 3988-4018 General Payables \$57,683.37; Electronic Payments 2215-2244 \$43,127.95 and Payroll and Council Indemnity \$20,561.70 be authorized for payment and form part of these meeting minutes.

Carried

JP ml

- 285/23** **Late Payments for Approval**
 Pederson/Leigh: That late payments of \$29,718.21 be processed.
 Carried
- 286/23** **Financial Statements**
 Bushby/Meekins: That the Statement of Financial Activities ending June 30/2023
 be adopted and form part of the meeting minutes.
 Carried
- 287/23** **Bank Reconciliation**
 Bushby/Pederson: That the June Bank Reconciliation be approved and form part
 of these meeting minutes.
 Carried

REPORTS

- Division 1**
- Infrastructure Issues: Request to be done. Miles 128 – 131 needs gravel pronto.
 - Ratepayer Issues: Holes ¼ mile south of Senholt Pit put product in these holes please.
 - Mile 131 north end replace culvert. Remove culvert 143c & fill in hole. Stones in hole big culvert 143c.
 - Councillor Concerns: Phone me with any concerns or I will come out. 1-306-874-7432.
- Division 2**
- Infrastructure Issues: Mile 131.
 - Roads being behind in the south.
 - Service Requests.
 - Ratepayer Issues: Mile 131 culverts.
 - Soft spots in roads.
 - Councillor Concerns: Grass cutting (Highline mower).
 - Gravel hauling new guy/Kirsch.
 - Haul Road (80 sign).
- Division 3**
- Infrastructure Issues: Lack of grading.
 - Mile 368 is very rough and needs grading.
 - Mile 361, culverts that washed out needs extensions and rip rap/rocks. It was already washing away at the clay.
 - Ratepayer Issues: Lack of seeing the grader.
 - Comments regarding high blading. Particularly down 349.
 - No work being done on soft spots (black dirt).
 - Councilor Issues: Lack of communication withing the municipality.
 - We are not even maintaining our primary roads, secondary and back roads are bad.
 - GFI shows graders going over same roads before grading other roads.
 - Other: Dept of Hwy's has filled quite a bit of potholes in LV with cold mix Northend still need done. Potholes quite bad, very deep.
- Division 4** - No Report.
- Division 5** - No Report as the last 3 reports I have submitted have not been actioned.
- Division 6**
- Ratepayer Praise: Quiet this month.
 - Infrastructure Issues: Questions on wet spots.
 - Ratepayer Issues: Road in front of residence on mile 642.
 - Talked to both operators.
 - Councilor concerns: wondering why no gravel got put in front of residence on mile 528 sure could use it
 - Other: Met with Katie – scentless chamomile on 777 – Marcel going to spray – weeds in gravel pit. Ratepayer is going to get it sprayed – great visit with Katie.

J.P. myf

- Reeve:**
- Weed spraying in Divisions 1, 4 & 5.
 - Asset Management Tender – wait until August meeting to review.

288/23 **Reports**
Meekins/Bushby: That Council acknowledge the following reports: Council, Reeve, Administrator, Lead-Hand, Lac Vert Water and Community Policing Report.

Carried

UNFINISHED BUSINESS

289/23 **Bylaw No 4-2023 – Introduction and First Reading**
Meekins/Bushby: That Bylaw No 04-2023, A Bylaw of the Rural Municipality of Pleasantdale No. 398 to Fix the Rates Charged for the Use And Consumption of Water in the Unorganized Hamlet of Lac Vert, Saskatchewan be introduced and read a first time.

Carried

290/23 **Bylaw No 4-2023 – Second Reading**
Bushby/Hutchison: That Bylaw No 04-2023, A Bylaw of the Rural Municipality of Pleasantdale No. 398 to Fix the Rates Charged for the Use And Consumption of Water in the Unorganized Hamlet of Lac Vert, Saskatchewan be read a second time.

Carried

291/23 **Bylaw No 4-2023 – Motion for Third Reading**
Meekins/Govan: That Bylaw No 04-2023, A Bylaw of the Rural Municipality of Pleasantdale No. 398 to Fix the Rates Charged for the Use And Consumption of Water in the Unorganized Hamlet of Lac Vert, Saskatchewan be given permission to read a third time at this meeting.

Carried Unanimously

292/23 **Bylaw No 4-2023 – Third and Final Reading**
Pederson/Govan: That Bylaw No 04-2023, A Bylaw of the Rural Municipality of Pleasantdale No. 398 to Fix the Rates Charged for the Use And Consumption of Water in the Unorganized Hamlet of Lac Vert, Saskatchewan be read a third and final time.

Carried

NEW BUSINESS

293/23 **Truck - Award Tender**
Govan/Pederson: That we offer \$12,000 to Darlene Fredin for the 2013 grey Ford ½ Ton.

Carried

294/23 **Mower - Award Tender**
Bushby/Meekins: That we reject the mower tenders.

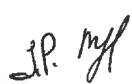
Carried

295/23 **Letter of Support**
Bushby/Meekins: That we send a letter of support for Steering Committee of the Iron Springs Romance Creek Drake Diversion project.

Carried

296/23 **Mile 131 – Culvert/Road Repair**
Govan/Pederson: That administration is to obtain quotes for mile 131 road and culvert repair with rip rap and to apply for a WSA permit if required.

Carried



297/23 **Kip Park - Appointment**
Meekins/Govan: That we appoint Robert Hutchison as the RM representative on the Kipabiskau Park Board.
Carried

298/23 **Sale of Used Culverts**
Hutchison/Govan: That we sell used culverts as per policy.
Carried

299/23 **Division 4 Vacancy**
Meekins/Pederson: That we declare Division 4 vacant as per section 147 (c) of *The Municipalities Act* and that a bi-election be set for Nov 18, 2023.
Carried

300/23 **In Camera - 11:17 a.m.**
Pederson/Hutchison: That Reeve, Council and Administration having issues to discuss regarding personnel matters, which are exempt from Public discussion under *The Local Authority Freedom of Information and Protection of Privacy Act* and the Municipal Act go in camera.
Carried

Councilor Bushby declared a conflict of Interest and left the meeting at 11:18 a.m

Councilor Hutchison declared a conflict of Interest and left the meeting at 11:18 a.m.

Assistant Administrator left the meeting at 11:18 a.m. as requested by Council.

301/23 **Out of Camera - 11:46 a.m.**
Govan/Pederson: That Council move out of camera and reconvene regular meeting of Council.
Carried

302/23 **Letter**
Meekins/Govan: That the complaint put forward be dealt with by the HR Committee by the end of July and Recommendations be presented to council at the August meeting.
Carried

Councilor Bushby returned to the meeting at 11:47 a.m.

Councilor Hutchison returned to the meeting at 11:47 a.m.

Assistant Administrator returned to the meeting at 11:47 a.m.

303/23 **Culvert Contracting**
Leigh/Govan: That administration obtain quotes and present to council for the following:
1) Remove old culverts at 143c and rip rap the culvert to the south.
2) Mile 361 – rip rap culverts and add culvert extensions.
3) 6 approaches.
4) List of culverts required to complete the jobs listed above.
5) Mile 223-224 – repair erosion.
Carried

Councilor Pederson left the meeting at 12:02 p.m.

HUMAN RESOURCES

304/23 **In Camera - 12:23 p.m.**
Bushby/Hutchinson: That Reeve, Council and Administration having issues to discuss regarding personnel matters, which are exempt from Public discussion

J.P. Myl

under *The Local Authority Freedom of Information and Protection of Privacy Act* and the Municipal Act go in camera.

Carried

305/23

Out of Camera - 1:21 p.m.

Meekins/Bushby: That Council move out of camera and reconvene regular meeting of Council.

Carried

306/23

Staff Probation

Govan/Bushby: That EMP026 have the title of grader operator for the remainder of their probation.

Carried

307/23

Maintenance vs Construction

Leigh/Meekins: That Council hire Robert Graham as the transportation truck driver/laborer position at a wage of \$30.00 per hour until the end of October 2023; and applicable participation in eligible benefits and pension plan as specified in the employment contract.

Carried

308/23

RM Administrator

Meekins/Leigh: That Council offer the Administrator position to the short-listed applicants.

Carried

309/23

RM Administrator

Meekins/Govan: That Council hire Trevor Pederson as the Administrator at an annual salary of \$58,000.00; and applicable participation in eligible benefits and pension plan as specified in the employment contract.

Carried

310/23

Correspondence

Bushby/Hutchison: That the correspondence be received and approved as presented.

Carried

311/23

Adjourn

Meekins: That this meeting be adjourned at 1:33 p.m.

Carried



Mogulhigh
Reeve

[Signature]
Administrator

August 10/2023
Date