

**RURAL MUNICIPALITY OF PLEASANTDALE NO. 398**  
**BYLAW NO. 10-2021**  
**MUNICIPAL FEES BYLAW**  
**A Bylaw to Establish Fees for Planning and Development Services**

The Council of the Rural Municipality of Pleasantdale No. 398, in the Province of Saskatchewan, enacts as follows:

1. Pursuant to this Municipal Fees Bylaw the fees for the following planning and development services shall apply:

**Development Permit**

Permitted Uses .....	\$25.00
Discretionary Uses .....	\$100.00
Minor Variances .....	\$100.00
Appeal .....	\$300.00

**Amendment**

OCP/ZB Text Amendment .....	\$400.00
Map Amendments.....	\$400.00

**Copy of Planning Documents**

Zoning Bylaw .....	\$10.00
Official Community Plan .....	\$10.00

2. In addition to the above noted fees, the applicant shall be solely responsible for all costs associated with the following:
  - a) Satisfying public notification requirements, including the cost of notifying stakeholders and advertising.
  - b) Engagement of the necessary planning, engineering, legal or other professional expertise necessary to review an application and/or implement Council's decision, including the cost of preparing agreements;
  - c) The cost per parcel to view land titles for development, amendment, or subdivision as prescribed by the Information Services Corporation.
  - d) Registration of an interest on the title of the property proposed for development, amendment, or subdivision as prescribed by the Information Services Corporation.
3. All fees include applicable taxes.
4. The Rural Municipality of Pleasantdale recognizes that there is an administrative cost for the provision of specific services and that the user of these services should pay towards their cost. Accordingly, fees and charges are to be implemented and collected by way of cash/cheque, prior to delivery/receipt of the service requested unless otherwise agreed upon.
5. Payment of the above fees shall not be presumed to constitute an approval by Council.
6. Issuance of a development permit does not exempt the applicant/developer from any required Building Permit Review and inspection fees.
7. That a rationale justifying the fees is attached as Schedule "A".



*Frank A. Kilbon*  
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 Reeve

*A*  
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 Administrator

Nov. 19/21  
 \_\_\_\_\_  
 Date

## Schedule "A"

### Fee Calculation

The purpose of this schedule is to provide justification of the costs borne by the RM for the planning application process. The costs associated with administering permits and other associated costs are outlined below.

Items for consideration:

- Hourly staff expenses and estimated time of processing the different types of applications including permitted use, discretionary use and minor variance applications.
- Time frame for drafting and reviewing bylaw amendments including maps.
- Costs for advertisements in the local newspaper.
- Other miscellaneous costs such as data from Information Services Corporation, review times, printing materials, mail outs for notices, etc.
- Maximum amount set out in the Planning and Development Act 2007, for an appeal is \$100.00. Cost associated with the review and processing of an appeal by staff, council and professional expertise has been identified at a higher cost than the maximum allowed.

Other Fees

- Land title Document .....\$12.00
- Advertising in local paper, or as billed by local paper
- Notice Letter \$1.50, includes average cost for stationary, printing and postage per notice letter.
- Professional expertise may be required in the review of an application. The complexity of the application and identified rate of each professional can result in variable costs. The applicant will be billed the cost borne by the RM on a cost recovery bases. These costs will be invoiced to the applicant; should they not be paid by year end the costs will be added to the tax card by council resolution.

Fee schedule is attached as Appendix "A & B"

**Appendix "B"**

**Schedule of Fees**

	Estimate Time of Review	Hourly Expense	Advertising and Notice Costs	Printing Costs	Planning Consultant	Total	Explanatory Notes
Bylaw Amendments- Text Amendment	3.4 hours	\$30.00	\$180.00	\$22.00	\$200.00	\$402.00	The time to review and write a report on a text amendment as well as draft a bylaw amendment is estimate at 4 hours
Bylaw Amendments- Map Amendments	4.5 hours	\$30.00	\$180.00	\$22.00	\$200.00	\$402.00	The time to review and write a report on a map amendment as well as draft a map amendment is estimated at 4 hours

