

RURAL MUNICIPALITY OF PLEASANTDALE NO. 398

Regular Meeting Minutes

May 11/2023

Council Chambers in the Municipal Office Naicam

Council Members present:

	Reeve	Morgan Leigh	
	Division 1	Ernest Pederson	
	Division 2	Mark Govan	Regrets
	Division 3	Jennifer Bushby	
	Division 4	Doug Hardy	Regrets
	Division 5	Helen Meekins	
	Division 6	Robert Hutchison	
Staff Present:	Administrator	Michael Hotsko	
	T/S: Lead-Hand	Randy Mitchell (11:24 a.m.- 12:45 p.m.)	

Reeve called the meeting to order at 9:03 a.m.

Conflict of Interest to Declare:	Morgan Leigh	- Beaver Extraction
		- Community Grant
	Jennifer Bushby	- Community Grant
		- Planters
	Helen Meekins	- Community Grant
	Robert Hutchison	- Beaver Extraction
		- Community Grant
	Ernest Pederson	- Beaver Extraction

AGENDA ADDITIONS

203/23

Agenda Additions

Bushby/Meekins: That we add the following items to the Agenda under New Business:

- o) Fire Ban in RM
 - p) Signing Authority - Administrator
 - q) Transportation Hours - Policy Change
- Carried

ADOPTION OF AGENDA

204/23

Adopt Agenda

Meekins/Bushby: That Council adopt the agenda as amended.

Carried

MINUTES

205/23

Approval of Minutes

Meekins/Pederson: That the minutes of the April 13, 2023 Regular Council meeting be amended as follows:

- a) By deleting from Resolution No. 178/23 the words "indefinitely and recognize it as an RM historical site", and
- b) By deleting from Resolution No. 172/23 the words "That Council advertise the FD250 for sale "as is" and contact Schapansky Auctions" and insert in its place the words "That Council authorize staff to take the Ford F250 to Schapansky Auctions and sell "as is".

And that the minutes be subsequently approved as amended.

Carried



206/23 **Approval of Minutes**
Meekins/Bushby: That the minutes of the April 24, 2023 Special Meeting of Council be approved as presented.
Carried

207/23 **Approval of Minutes**
Meekins/Pederson: That the minutes of the May 2, 2023 Special Meeting of Council be approved as presented.
Carried

208/23 **Inventory System**
Bushby/Meekins: That Administration develop a working inventory checklist to be utilized at the RM Maintenance Buildings.
Carried

FINANCIALS

209/23 **Accounts for Approval**
Meekins/Pederson: That cheques 3918- 3949 General Payables \$12,046.11; Electronic Payments 2160-2189 \$39,679.67 and Payroll and Council Indemnity \$23,838.37;
AND FURTHER that Accounts be authorized for payment and form part of these meeting minutes.
Carried

210/23 **Financial Statements**
Meekins/Pederson: That the Statement of Financial Activities ending April 30/2023 be adopted and form part of the meeting minutes.
Carried

211/23 **Bank Reconciliation**
Bushby/Meekins: That the April Bank Reconciliation be adopted and form part of these meeting minutes.
Carried

REPORTS

- Division 1**
- Ratepayer concern re: dust control from trucks hauling gravel
 - Hole in road at Mile 143C. Possibly pull out culvert?
 - Mile 157 road is rough
 - Complaint about ducks and sheep on road at Mile 106
 - Mile 334 and 335 - Need to fill in three sunk culverts

- Division 2 (Written report Submitted)**
- Lake Charron Road - Mile 223 - installed new culvert
 - Mile 218 - Culvert replaced as existing culvert was plugged & damaged
 - Hetland road - Draude had to fix culvert as there was a hole in the road. On the inlet side of the culvert had eroded.
 - Mile 128/129 has beaver issues and backing up with water.
 - Roads getting graded - back roads need a lot of work
 - Mile 216 - water running over road. Beaver gate on inlet side needs to be removed & cleaned.
 - South end of RM (Div 2) behind on grading.

- Division 3**
- Wicked dip on mile 330 at culvert on 777
 - Mile 361 - culvert still needs more riprap
 - Large potholes in asphalt in LacVert, need cold fill (Lakeview Ave.)
 - Miles 307 - 308 and 368 - 369 need gravel.
 - Mile 321 - large culvert channel clearing request to have moved in late summer. Needs fill/ditching etc. Southern back alley in LacVert has a very steep V ditch adjacent to the road, ratepayer concerned. Requested signs.
 - As of May 9/23 - 777 - hadn't been graded.



- Concern about locating documents, etc. with staff turnover. Would like standardized procedures implemented.
- Inventory checklist also an ongoing concern.
- Lot north of mailboxes in Lac Vert has large sink hole in middle of lot. Has gotten significantly bigger.
- Mile 311 - No approach, needs small pipe
- Mile 302 - culvert plugged/damaged, too small. Lowering 6-8 inches. Caved in on inlet side (south side)
- Mile 335 - needs a bit more pit run. Smoothed out but do not blade grass.

Division 4 - No Report.

- Division 5**
- Work orders sent in. Spring issues. Nothing out of the ordinary.
 - Mile 206 - needs to be graded & smoothed out. Giant rut in the soft spot.
 - Need grading in the south.
 - Grading looks good in the North.
 - MLDP training - We need more of this education at this table.

- Division 6**
- Ratepayer from a different division - very happy
 - Mile 368 - culvert too high
 - Most people in the north are happy but want to see more graders
 - Ratepayer - dust control concerns
 - Councilor concerns - pace and hours of graders.
 - Talked to both operators. Randall should be done all roads tomorrow, Randy is a ways behind in the south.

212/23 Reports

Meekins/Pederson: That Council acknowledge the following reports: Council, Reeve, Administrator and Lac Vert Water.

Carried

Councilor Bushby left the meeting at 10:48 a.m.

UNFINISHED BUSINESS

213/23 Consolidation Request

Meekins/Leigh: That we approve the request to consolidate the following titles into the SW 28-40-18 W2:

- a) NW LSD 4-28-40-18-2 Ext 54
- b) LSD 5-28-40-18-2 Ext 55
- c) LSD 4-28-40-18-2 Ext 53
- d) SW LSD 5-28-40-2 Ext 56
- e) LSD 6-28-40-2 Ext 57

FURTHER That we approve consolidating the following titles into the SE 29-40-18 W2:

- a) LSD 1-29-40-18-2 Ext 64
- b) LSD 2-29-40-18-2 Ext 62
- c) LSD 7-29-40-18-2 Ext 63
- d) LSD 8-29-40-18-2 Ext 65
- e) LSD 8-29-40-18-2 Ext 67

AND FURTHER That we approve consolidating the following titles into the SW 29-40-18 W2:

- a) LSD 6-29-40-18-2 Ext 61
- b) LSD 3-29-40-18-2 Ext 60.

Carried

NEW BUSINESS

- 214/23 Tisdale RCMP - Town Hall Meeting**
Meekins/Leigh: That Council acknowledge the invitation from the Tisdale RCMP regarding a Town Hall Meeting on May 23 and request any presentations or follow-up material be provided to the RM of Pleasantdale.
Carried
- 215/23 SaskPower - Overhead Build**
Hutchison/Pederson: That Council approve the request of SaskPower File Number: 20346655 to build 140m of overhead in the road allowance at the SE 30-40-17 W2.
Carried
- 216/23 Clearing the Path Corridor - Maintenance Funding**
Hutchison/Meekins: That Council acknowledge the Clearing the Path Corridor Incremental Maintenance Funding for 2023-24 in the amount of \$4,880.00.
Carried
- 217/23 2023 Town of Naicam Beautification - Planter Sponsorship**
Meekins/Pederson: That Council approve the sponsorship of one (1) planter in the amount of \$100 for the Town of Naicam 2023 Town Beautification and Planter Sponsorship program.
Carried

Lead-Hand Randy Mitchell arrived at 11:45 am and presented his report

Council Meeting recessed for lunch at 11:59 a.m.

Councilor Bushby returned to the meeting at 12:08 p.m.

Council Meeting reconvened at 12:45 p.m.

- 218/23 Mile 321 - Drainage Issue**
Meekins/Bushby: That we make application to Water Security Agency for a drainage permit for Mile 321.
Carried
- 219/23 Mile 335 - Drainage Issue**
Leigh/Meekins: That we send a letter to landowners adjacent to Mile 335 advising of Water Security Agency mandated work to be completed this fall; said work to consist of creating a ditch block, removing culvert from an approach and installing at culvert at Mile 335.
Carried
- 220/23 Municipal Hail Insurance - Land Withdrawal**
Bushby/Meekins: That we approve the Land Withdrawal List as submitted by Saskatchewan Municipal Hail Insurance.
Carried

Reeve Leigh left the room at 1:09 p.m.

- 221/23 Beaver Extractor List - Remove Extractor**
Bushby/Meekins: That we remove Morgan Leigh from the 2023 Registered Beaver Extractors List.
Carried

Reeve Leigh returned to the room at 1:10 p.m.

Councilor Hutchison left the room at 1:11 p.m.

- 222/23 Beaver Extractor List - Remove Extractor**
Bushby/Meekins: That we remove Robert Hutchison from the 2023 Registered Beaver Extractors List.



Carried

- 223/23 Beaver Extractor List - Add Extractors**
Bushby/Meekins: That we add Stanley Olson, Tyler Hutchison and Mason Nygren to the 2023 Registered Beaver Extractors List.
Carried

Councilor Hutchison returned to the room at 1:13 p.m.

- 224/23 Beaver Extraction and Dam Extraction Policy-Revision**
Bushby/Meekins: That we revise the Beaver Extraction and Dam Extraction Policy No. 36-22 by removing "Foreman" where it appears in the policy and replacing with "RM of Pleasantdale No. 398".
Carried

- 225/23 Texas Gate – Tender for Sale**
Meekins/Pederson: That we tender for sale the Texas Gate located at the NW 6-42-18 W2 for a one (1) week period indicating that the gate must be removed from the site and approach filled in to an a condition acceptable to the RM of Pleasantdale.
Carried

Councilor Bushby left the meeting at 1:39 p.m.

- 226/23 2023 RM Community Grant**
Hutchison/Pederson: That we approve disbursing the suggested percentage amounts under the 2023 RM Community Grant program for the following Community Groups:
- | | |
|---|------------|
| a) Lac Vert Community Club | \$4,353.00 |
| b) Lake Charron Regional Park Authority | \$2,607.00 |
| c) Naicam Golf Course | \$2,957.00 |
| d) Naicam Minor Sports | \$3,657.00 |
| e) Pleasantdale Royal Canadian Legion | \$1,560.00 |
| f) Silver Park Community Club | \$1,209.00 |
| g) Town of Naicam | \$3,657.00 |
- Carried

Councilor Bushby returned to the meeting at 1:40 p.m.

- 227/23 Melfort ADD Board – Dissolution**
Leigh/Meekins: That the RM of Pleasantdale No. 398 agrees with the dissolution proposal of the Melfort ADD Board.
Carried

- 228/23 Rural Integrated Roads for Growth (RRIG) Program**
Bushby/Leigh: That we make application under the Rural Integrated Roads for Growth (RRIG) Program for an engineered large diameter culvert at the Wensley Bridge at Mile 201 on the Anderson Grid.
Carried

- 229/23 SaskPower – Rebuild Overhead Primary**
Meekins/Pederson: That Council approve the request of SaskPower File Number: 20391066 to rebuild 200m of existing overhead primary as 3 phase in Lac Vert at the NW 2-41-18 W2.
Carried

- 230/23 Fire Ban**
Leigh/Meekins: That we implement a Fire Ban in the RM of Pleasantdale No. 398, said ban to be lifted when deemed appropriate.
Carried

- 231/23 Signing Authority - Administrator**
 Bushby/Meekins: That we approve signing Authority to Administrator Michael Hotsko with respect to RM of Pleasantdale No. 398 documents.
 Carried
- 232/23 Municipal Employee Policy No. 539-22 – Hours of Work**
 Meekins/Pederson: That we amend Municipal Employee Policy No. 539-22 to indicate that regular work hours are 8 per day, however when engaged in Road Construction or maintenance equipment activities in the field, the hours can vary from 10 – 14 per day at the discretion of the Administrator.
 Carried
- 233/23 FCM Municipal Asset Management Program (MAMP)**
 Leigh/Bushby: That we follow up on the FCM Municipal Asset Management Program Grant and proceed with tendering the project to meet the requirements of the grant program.
 Carried
- 234/23 Pleasantdale Sign**
 Pederson/Meekins: That we purchase two (2) 12' 4x4 posts for the Pleasantdale 100 year sign.
 Carried

PLANNING AND DEVELOPMENT

- 235/23 Development Approach Application**
 Meekins/Leigh: That we approve the Development Approach Application for the SW 30-42-17 W2.
 Carried

CORRESPONDENCE

- 236/23 Meekins/Leigh: That Correspondence be received and approved as presented.**
 Carried

ADJOURN

- 237/23 Meekins: That this meeting be adjourned at 3:22 p.m.**
 Carried



Mary Hotsko

 Reeve

[Signature]

 Administrator

June 7, 2023

 Date