

RURAL MUNICIPALITY OF PLEASANTDALE NO. 398

Regular Meeting Minutes

October 12, 2023

Council Chambers in the Municipal Office Naicam

Council Members present:

Reeve	Morgan Leigh
Division 1	Ernest Pederson
Division 2	Mark Govan
Division 3	Jennifer Bushby
Division 4	Vacant
Division 5	Helen Meekins
Division 6	Robert Hutchison

Staff Present: Acting Administrator Trevor Peterson

Reeve Leigh called the meeting to order at 9:02 a.m.

Conflict of Interest to Declare: Councillor Hutchison re: 10 (a) Bylaw 05-2023

ADOPTION OF AGENDA

374/23 Adopt Agenda

Meekins/Leigh: That the agenda be amended to add new approach applications SW 14-41-17 W2, NE 11-41-17 W2, SW 30-41-17 W2, SW 28-40-16 W2, and NW 21-40-16 W2 to Agenda item 11 (b).

Carried

375/23 Pederson/Bushby: That Council adopt the agenda.

Carried

MINUTES

376/23 Amend The Minutes

Meekins/Hutchison: That the September 14, 2023 minutes be amended as follows: that motion 349/23 was moved by Leigh and seconded by Hutchison; that motion 355/23 was seconded by Leigh; to add motion 357a Leigh/Pederson: That an application be made to the Rural Board of Examiners for a permit re: Acting Administrator and for the relevant Rural Municipal Administrators Association membership from year to year; and that motion 369/23 was seconded by Hutchison.

Carried

377/23 Approval of Minutes

Govan/Pederson: That the minutes of the September 12, 2023 Regular Council meeting be approved.

Carried

FINANCIALS

37823 Accounts Payable

Leigh/Hutchison: That the accounts payable be amended as follows: that cheque 4123 be voided and replaced with cheque 4142 to Draude Construction for \$89926.96; and that accounts for approval total be changed from \$123,135.83 to \$122,825.63.

Carried

Meekins/Leigh: That cheques 4101-4142 General Payables totaling \$122,825.63; Electronic Payments 2280-2309 totaling \$282,706.14; and Payroll and Council Indemnity totaling \$24,615.80 be authorized for payment.

Carried

ryl J.P.

379/23 **Financial Statements**
Bushby/Meekins: That the Statement of Financial Activities ending September 30/2023 be adopted.

Carried

380/23 **Bank Reconciliation**
Bushby/Meekins: That council approve the Bank Reconciliation for September 30, 2023.

Carried

REPORTS

381/23 Bushby/Meekins: That a work orders report be presented to Council at each meeting, including all open and closed work orders since last meeting.

Carried

382/23 Bushby/Meekins: That a standard operating procedures manual for yearly tasks be created.

Carried

383/23 Bushby/Meekins: That council approve signing the agreement with Affinity Credit Union effective from October 1st, 2023 until October 31st, 2024 for the RM of Pleasantdale No 398 chequing accounts 21509237.

Carried

384/23 **Reports**
Leigh/Meekins: That Council accept the reports as presented.

Carried

Public Hearings

UNFINISHED BUSINESS

Councillor Hutchison declares a conflict and leaves the meeting at 11:55 am.

385/23 Meekins/Govan: That bylaw 05-2023, a bylaw to provide for the closing and leasing of an undeveloped municipal road allowance, be given third and final reading.

Carried

Councillor Hutchison returns to the meeting at 12:05 pm.

Reeve Leigh declares a break for lunch at 12:05 pm.

Reeve Leigh reconvenes the meeting at 12:31 pm.

NEW BUSINESS

386/23 **Policy 0001-2023 Employee Wage Policy**
Leigh/Govan: That council approve policy 0001-2023, the Employee Wage Policy and have Acting Administrator Peterson identify to all employees where they fall on the appropriate salary grid by January 1st, 2024.

Tabled

387/23 **Approach Applications**
Bushby/Hutchison: That council approve the approach application at SW 17-41-18 W2 pending a review of the area by Division 3 councillor to determine cost responsibility.

Carried

myl 21.8.

- 388/23 Meekins/Govan: That council approve approach applications for SW 14-41-17 W2, NE 11-41-17 W2 and SW 30-41-17 W2 at ratepayer's expense, upon review by Division 5 councillor.
Carried
- 389/23 Govan/Pederson: That council approve the approach applications for SW 28-40-16 W2 and NW 21-40-16 W2 pending review of Division 1 councillor.
Carried
- 390/23 **Speed Limit Reduction Request**
Hutchison/Govan: That council approve reducing the speed limit of this section of Township Road 410 at both ends of mile 106 from 80 KMPH to 60 KMPH and include the appropriate caution signage.
Carried
- 391/23 **Rural Integrated Roads for Growth Funding Approval**
Meekins/Govan: That council declines their previous Rural Integrated Roads for Growth approval and accept the funding approval that was received on September 25, 2023 for 50% of project costs up to a maximum of \$351,000.
Carried
- 392/23 **Proposal for the Development of Pleasantdale**
Hutchison/Govan: That council agrees to support the development of Pleasantdale Beach by the Kipabiskau Watersports Club with the understanding that the RM of Pleasantdale will undertake work to improve the access road and the area would remain a public area.
Carried

Human Resources

- 393/23 **In Camera HR Discussion**
Bushby/Govan: Motion to go in camera to discuss a HR matter at 1:47 pm
Carried
- 394/23 Meekins/Bushby: Motion to come out of camera at 2:08 pm.
Carried
- Correspondence**
- 395/23 Leigh/Hutchison: That council authorize the donation of \$300 to the Naicam and District Christmas Cheer Campaign.
Carried
- 396/23 Leigh/Govan: That council accepts and files the correspondence as presented.
Carried
- Adjourn**
- 397/23 Bushby/Govan: That the meeting be adjourned at 2:15 pm.
Carried



Morgan King

Reeve

[Signature]

Acting Administrator

November 2, 2023

Date