

RURAL MUNICIPALITY OF PLEASANTDALE NO. 398

Regular Meeting Minutes

March 9/2023

Council Chambers in the Municipal Office Naicam

Council Members present:

Reeve	Morgan Leigh
Division 1	Ernest Pederson
Division 2	Mark Govan
Division 3	Jennifer Bushby
Division 4	Doug Hardy
Division 5	Helen Meekins
Division 6	Robert Hutchison

Staff Present: Acting Administrator Diane Gilbertson

Delegates SARM – Clubroot Officer Katie Makohoniuk
Ducks Unlimited Gerry Letain & Ashtin Bourgonje

Reeve Leigh call the meeting to order at 8:59 a.m.

Conflict of Interest to Declare: Robert Hutchison SUBD-001019-2023

94/23 Additions to Agenda
Meekins/Bushby: That Council acknowledge additions to the agenda.
Carried

95/23 Agenda
Meekins/Pederson: That Council accept the amended agenda.
Carried

MINUTES

96/23 Minutes
Hardy/Meekins: That the February 9th Regular Meeting Minutes be adopted as amended.
Carried

97/23 Govan/Bushby: That the February 22nd Special Meeting Minutes be adopted as presented.
Carried

Conflict of Interest to Declare: Mark Govan Code of Ethics for Council
Doug Hardy Code of Ethics for Council

FINANCIALS

98/23 Accounts for Approval
Bushby/Meekins: That cheques 3846-3880 General Payables \$76,539.45; Electronic Payments 2092-2120 \$36,001.16 and Payroll and Council Indemnity \$13,480.09 AND FURTHER that they be authorized for payment and form part of these meeting minutes.
Carried

99/23 Financial Statements
Bushby/Meekins: That the Statement of Financial Activities ending February 28/2023 be adopted and form part of the meeting minutes.
Carried

100/23 Bank Reconciliation
Bushby/Hardy: That the February Bank Reconciliation be adopted and form part of these meeting minutes.
Carried

REPORTS:

- Division 1** - Ratepayer comment that roads have been very good all winter
- Higher speed for grader to throw snow further

- Division 2** - Thanks for opening a road to access grain bags
- Ratepayer discussion re: RM398 SARM Resolution
- Need to come up with a plan for spring run-off. To deal with frozen culverts & plugged ditches
- Employees to attend SARM Trade Show

- Division 3** - All kinds of praise. Lake Charron grid is awesome, RR, etc good. Positive comments regarding opening roads and then coming back and cleaning stuff up and showing edge of road
- Few spots getting a bit narrow – Guys are working on them
- Spring run-off. Cardiff road mile 302
- Communication – over-ridging, etc. Culvert cleaning for spring run-off, clearing secondary roads
- Improved maintenance log – especially greasing. Prepping summer equipment so we are prepared.

- Division 4** - Trapping still needs to be done in a certain area
- Roads in good shape

- Delegates:** SARM – Clubroot Officer Katie Makohoniuk 9:58 - 10:25 am
 Ducks Unlimited Gerry Letain & Ashtin Bourgonje 10:27 - 10:45 am

- Division 5** - Many people have commented on the quality of the roads.
- I am really appreciative of how the process is working. Office staff work order.
- Log review
- Watch certain culvert for spring

- Division 6** - Comments to keep current employee in North
- Be ready to blade gravel out of low-level crossing before river opens

- Reeve** - Precision Weed Management invited to be a delegate at the April Council Meeting

101/23 Reports
Meekins/Pederson: That Council acknowledge the following reports: Council, Reeve, Administrator and Lac Vert Water.
Carried

Employee Randy Mitchell –Lead Hand 10:58 am – 12:01 pm

Lunch at 12:01 p.m.

Reconvene at 12:42 p.m.



UNFINISHED BUSINESS

102/23 Land Lease Dissolution
Bushby/Meekins: That the land lease on the NW 06-42-18 W2 be dissolved.
Carried

103/23 RIRG – Kip Road 2023
Meekins/Leigh: That RIRG RP-22-398-04 be cancelled.
Carried

INFRASTRUCTURE (Roads and Bridges)

NEW BUSINESS

- ~~104/23~~ ~~North East SPCA~~
~~Meekins/Govan: That the request for RM of Pleasantdale participation in any agreement be declined for 2023.~~ ~~Carried~~ 
- 105/23 Office Cleaning Tender**
Meekins/Govan: That Kim Baranieski be contracted to perform office cleaning duties at \$25/hour.
Carried
- 106/23 ADD Board Appointment**
Meekins/Pederson: That Jennifer Bushby be appointed as the RM of Pleasantdale representative to the ADD Board (Agriculture & Diversification Board).
Carried
- 107/23 Naicam & District Inter-Municipal Tanker Appointment**
Bushby/Hardy: That Morgan Leigh be appointed as the RM of Pleasantdale representative to the Naicam & District Inter-Municipal Tanker Committee.
Carried
- 108/23 SK Assoc. of Watersheds – Northeast District Advisory Committee Appointment**
Bushby/Meekins: That Morgan Leigh be appointed as the RM of Pleasantdale representative to the Northeast District Advisory Committee.
Carried
- 109/23 Office Computer Purchase**
Bushby/Pederson: That the purchase of a new office computer be approved up to \$3000.00.
Carried
- 110/23 Temporary Road Closure**
Hardy/Govan: That the south end on mile 163 be temporarily closed to the public.
Carried
- 111/23 Emergency Road Closures**
Meekins/Pederson: That the RM of Pleasantdale will temporarily close roads in the spring as needed for emergencies and that the location of road(s) shall be publically posted and barricades will be erected.
Carried
- 112/23 Auditors Statements & Reports**
Meekins/Leigh: That the financial statements and reports be accepted as presented and that Reeve, Morgan Leigh sign The Management Representation Letter and Management Responsibility.
Carried
- 113/23 FCM Membership**
Bushby/Meekins: That the FCM membership be renewed for 2023.
Carried
- 114/23 Youth Employment & Skills Program**
Meekins/Bushby: That the Acting Administrator apply for the grant.
Carried
- 115/23 BHP Invitation**
Bushby/Hardy: That as representatives of the RM, Jennifer Bushby and Helen Meekins attend the dinner.
Carried
- 

Reeve Leigh leave the room at 3:03 p.m.

- 116/23 Wapiti Library Appointment**
Meekins/Govan: That Helen Meekins be removed and Margaret Leigh be added as representative for RM of Pleasantdale on the Wapiti Library Board.
Carried

Reeve Leigh returned to the room at 3:03 p.m.

Councillor Robert Hutchison leave the room at 3:05 p.m.

PLANNING and DEV.

- 117/23 SUBD-001019-2023**
Hardy/Govan: That the subdivision be approved as presented.
Carried

Councillor Robert Hutchison returned to the room at 3:05 p.m

HUMAN RESOURCES AND CODE OF ETHICS

Councillor Mark Govan and Councillor Doug Hardy leave the room at 3:05 p.m

- 118/23 In Camera 3:06 p.m.**
Bushby/Pederson: That Reeve, Council and Staff; having issues to discuss regarding legal matters which is exempt from Public discussion under *The Local Authority Freedom of Information and Protection of Privacy Act* and *The Municipal Act* go in camera.
Carried
Council Present: Reeve Leigh, Councilors, Pederson, Govan, Hardy, Meekins, Hutchison and Acting Administrator.

Councillor Mark Govan and Councillor Doug Hardy return to the room at 3:10 p.m

Councillor Jennifer Bushby exited the Council meeting at 3:33 p.m.

- 119/23 Out of Camera 3:55 p.m.**
Meekins/Hardy: That Council of the RM of Pleasantdale move out of camera and reconvene regular meeting of Council.
Carried

Councillor Mark Govan and Councillor Doug Hardy left the room at 3:57 p.m

- 120/23 COE Complaint COE 2023-01 and COE 2023-02**
Meekins/Hutchison: That both the Code of Ethics for Council be acknowledged and forwarded to the COE Investigator.

Carried
returned to my

Councillor Mark Govan and Councillor Doug Hardy left the room at 3:58 p.m

- 121/23 Advertising of Office Assistant**
Meekins/Pederson: That if the RM is unable to fill the position of Administrator in a timely manner, the RM will advertise for an Office Assistant position.
Carried

- 122/23 Training**
Leigh/Hutchison: That applicable safety/equipment training be approved for the Transportation department Lead-Hand up to \$2000.00.
Carried

- 123/23 Advertising of 1 Youth Position**
Hutchison/Pederson: That administration advertise for 1 Youth position.
Carried.

CORRESPONDENCE

124/23 Meekins/Leigh: That Correspondence be accepted as presented.
Carried

NEXT MEETING

Next Regular Council Meeting will be on April 13, 2023 at 9:00 a.m.

ADJOURN

125/23 Hardy: That the meeting be adjourned at 4:08 p.m.



Morgan
Reeve
Christenson
(Acting) Administrator
April 13/2023
Date