

RURAL MUNICIPALITY OF PLEASANTDALE NO. 398

Regular Meeting Minutes

January 16, 2026

Council Chambers in the Municipal Office

208 - 1<sup>st</sup> Avenue, Naicam, SK

**Council Members Present:**

Reeve	<i>Vacant</i>		
Division 1	Ernest Pederson	Division 2	<i>Vacant</i>
Division 3	Milton Dawe	Division 4	Mike Patterson (Absent)
Division 5	Margaret Leigh	Division 6	Robert Hutchison

**Staff Present:**

Administrator Alysson Slater

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**Call to Order**

Deputy Reeve Pederson called the meeting to order at 8:07 a.m.

**Conflict of Interest Declarations:**

No conflict of interest declared at this time.

**Agenda**

01/2026 HUTCHISON/DAWE: THAT the agenda be approved as presented.  
**Carried**

**Minutes**

02/2026 LEIGH/HUTCHISON: THAT the minutes of the Regular Meeting of Council held December 11, 2025, be approved as presented.  
**Carried**

**Accounts Payable**

03/2026 LEIGH/HUTCHISON: THAT Council authorize cheque numbers 5093-5130 for General Account Payables totaling \$190,185.41; Payroll and Indemnity cheques 2531-2549 totaling \$22,327.34, be authorized for payment;

AND, FURTHER THAT, Electronic Payments 2025-0249 to 2025-0268 & 2026-0001 to 2026-0003 totaling \$115,182.35 and Mastercard Payments 2025-2098 to 2025-2100 totaling \$407.34, be ratified for payment.  
**Carried**

**Financial Statement**

04/2026 HUTCHISON/ DAWE: THAT Council approves the Statement of Financial Activities for the month ending December 31, 2025, RM of Pleasantdale No. 398 as attached and forming part of these minutes.  
**Carried**

**Bank Reconciliation**

05/2026 PEDERSON/LEIGH: THAT Council approves the Bank Reconciliation for the month ending December 31, 2025, as attached and forming part of these minutes.  
**Carried**

**Committee & Administration Reports**

06/2026 LEIGH/DAWE: THAT the Council Reports, Work Orders Report, Lac Vert Water Report, and Administrator Report be approved as presented.  
**Carried**



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**Hillcrest Court – Annual Operating Grant - Tabled**

**07/2026 HUTCHISON/DAWE:** THAT Council tables the operating grant discussion for Hillcrest Court Apartments.

**Carried**

**GPS System Quote - Brandt & Northstar Systems Inc - Tabled**

**08/2026 DAWE/PEDERSON:** THAT Council is in favor of tabling the purchase of a GPS System.

**Carried**

**Approach Invoice**

**09/2026 LEIGH/HUTCHISON:** THAT Council is in favor of removing the charges incurred for the development/expansion of an approach for customer number 181 in the amount of \$602.58.

**Carried**

**In-Camera**

**10/2026 LEIGH/HUTCHISON:** THAT this meeting moves in-camera at 10:14 am.

**Carried**

**Out of In-Camera**

**11/2026 HUTCHISON/PEDERSON:** THAT this meeting moves out of in-camera at 11:38 am.

**Carried**

**Service Agreement – White Sands Subdivision – Final Draft**

**12/2026 LEIGH/DAWE:** THAT Council approves the final draft of the Service Agreement as presented and authorizes it be sent to Clinton & April White for their review and approval.

**Carried**

**Sask Lotteries 2027 – 2028 Allocation**

**13/2026 HUTCHISON/DAWE:** THAT Council allocates \$4,762.00, to be received from the Sask Lotteries Community Grant Program, for the period of April 1, 2026, to March 31, 2027, to the Town of Naicam with said funds to be administered by the Naicam & District Community Council.

**Carried**

**Oil Purchase**

**14/2026 HUTCHISON/DAWE:** THAT Council agrees to sell the 4 barrels of oil that are stored at the Pleasantdale shop to G. Kilborn for the proposed price of \$100.00, per barrel.

**Carried**

**Morsan Farms – Gravel Purchase**

**15/2026 LEIGH/HURTCHISON:** THAT Council is in favor of offering to enter a 3 year term contract to purchase gravel from the NE 27-42-17 W2 as follows:

- Year 1 (2026): \$5.00 \* 20,000 cubic yards
- Year 2 (2027): \$5.25 \* 10,000 cubic yards
- Year 3 (2028): \$5.25 \* 10,000 cubic yards
  
- Negotiations for year 4 & 5 to be conducted in the fall of 2027
- Gravel material from pit shall remain the same quality without reject. Quality required must test as 106 road gravel.

**Carried**

CP

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**2026 – Cyber Awareness Training**

**16/2026 HUTCHISON/DAWE:** THAT Council is in favor of the administrative staff taking Cyber Awareness Training from Huntress as recommended by SARM at a cost of \$25.00 per staff member per year.

**Carried**

**Munisoft Conference 2026 – September 28 & 29**

**17/2026 HUTCHISON/LEIGH:** THAT Council is in favor of the Diane Gilbertson attending the Munisoft Conference and Training Seminar, held virtually on September 28 & 29, 2026 at a cost of \$800 per attendee.

**Carried**

**Bylaw No. 1-2026 A Bylaw to License the Excavation of Gravel in Gravel Pits**

**First Reading**

**18/2026 HUTCHISON/DAWE:** THAT Bylaw 1-2026, A Bylaw to License the Excavation of Gravel in Gravel Pits, be introduced and given first reading.

**Carried**

**Second Reading**

**19/2026 DAWE/PEDERSON:** THAT Bylaw 1-2026, A Bylaw to License the Excavation of Gravel in Gravel Pits, be given second reading.

**Carried**

**Three Readings at Same Meeting**

**20/2026 HUTCHISON/LEIGH:** THAT Bylaw 1-2026, A Bylaw to License the Excavation of Gravel in Gravel Pits be given three readings at this meeting.

**Carried Unanimously**

**Third & Final Reading**

**21/2026 LEIGH/PEDERSON:** THAT Bylaw 1-2026, A Bylaw to License the Excavation of Gravel in Gravel Pits be read the third and final time and shall be signed and sealed by the Reeve and Administrator.

**Carried**

**Correspondence**

**22/2026 LEIGH/PEDERSON:** THAT Council accept and file the correspondence as presented:

- a) CCBF (Gas Tax) – Statement
- b) SARM – CTP Payment Ledger\*
- c) Rural Councilor – Winter 2025 Vol 58 #4
- d) BHP – Potash Pages -Newsletter December 2025
- e) SARM – Information Item – New HR Services
- f) SARM Membership Fees
- g) SMHI – 2025 Recap
- h) GWP Newsletter – January 1, 2026
- i) REACT November 19, 2025, Regular meeting minutes\*
- j) REACT Ward Meeting Follow up\*
- k) RCMP Melfort News\*
- l) 20/20 Geomatics – Season greetings and Information Card
- m) NEATPC – Newsletter 2026\*

**Carried**

**Adjournment**

**23/2026 PEDERSON/DAWE:** THAT the January 16<sup>th</sup>, 2026, regular meeting of council now be adjourned at 12:22 pm.

**Carried**

**Submitted to Council the 12<sup>th</sup> day of February 2026.**



**Deputy Reeve – Ernest Pederson**



**Administrator - Alysso Slater**