

RURAL MUNICIPALITY OF PLEASANTDALE NO. 398

Regular Meeting of Council Minutes

March 19, 2026

Council Chambers in the Municipal Office

208 - 1<sup>st</sup> Avenue, Naicam, SK

**Council Members Present:**

Reeve	Frank Kilborn		
Division 1	Ernest Pederson (absent)	Division 2	Lorne Fletcher
Division 3	Milton Dawe	Division 4	Michael Patterson
Division 5	Margaret Leigh	Division 6	Robert Hutchison

**Staff Present:**

Administrator Alysson Slater

**Call to Order**

Reeve Kilborn called the meeting to order at 8:00 a.m.

**Conflict of Interest Declarations:**

- a) Councillor Dawe declared a conflict of interest to Accounts for approval as his employer is one of the vendors listed for payment.
- b) Councillor Hutchison declared a conflict of interest to the Code of Ethics complaint to be presented to council for acknowledgment

**Move to In Camera Meeting**

**51/2026 LEIGH/PATTERSON:** THAT council enter an in-camera session at 8:02 am to review the following agenda items:

- a) SARM Legal Opinion regarding eligibility to run in past by-election,
- b) Code of Ethics Complaint received.

**Carried**

*Councillor Hutchison excused himself from the council chambers at 8:21 am when discussion moved to the code of ethics complaint.*

*Councillor Hutchison was called back to the in-camera session at 8:25 as discussion of code of ethics complaint was concluded and discussion returned to the eligibility to run in the past by-election.*

**Move Meeting Out of Camera**

**52/2026 DAWE/HUTCHISON:** THAT Council returns to the regular meeting of council at 8:40 am.

**Carried**

**Disqualification of Member of Council**

*Councillor Hutchison requested a recorded vote on the resolution of Disqualification of a Member of Council.*

**46/2026 LEIGH/HUTCHISON:** Citing council resolution 61/22 that Frank Kilborn was disqualified from holding municipal office at the time he filed nomination papers, the council finds him ineligible to be nominated as per section 42(1)(b) of *The Local Government Elections Act*, and consequently find the Reeve to be disqualified as per section 44(a) of *The Local Government Elections Act* & section 147(a) of *The Municipalities Act*.

**Vote:**

Reeve - Conflict of interest	
Division 1 – Absent	Division 4 – Abstained
Division 2 – Not in favor	Division 5 – In favor
Division 3 – In favor	Division 6 – In favor

**Carried**

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**Declaring a Council Seat Vacant**

*Councillor Hutchison requests a recorded vote on proposed motion to declare council seat vacant.*

**53/2026 HUTCHISON/ PATTERSON:** THAT Council declares the office of Reeve to be vacant under Section 148(2)(a) of the Municipalities Act and advise that this decision can be disputed by the disqualified member of Council within 10 days by making application to the court.

Vote:

Reeve - Conflict of interest

Division 1 – Absent

Division 2 – In favor

Division 3 – In favor

Division 4 – In favor

Division 5 – In favor

Division 6 – In favor

**Carried**

*Frank Kilborn excused himself from council chambers at 8:46 am.*

*At this time the administrator requested a motion to appoint a council member to chair the remainder of this meeting.*

**Appointment of Council Chair - Remainder of this meeting**

**54/2026 PATTERSON/FLETCHER:** THAT council now appoints Councillor Leigh to Chair the remainder of this meeting.

**Carried**

**Minutes**

**55/2026 PATTERSON/DAWE:** THAT the minutes of the Meetings of Council held February 12 & March 3, 2026, be approved as presented.

**Carried**

**Accounts Payable**

*Councillor Dawe declared conflict of interest and excused himself from council chambers at 8:50 am*

**56/2026 HUTCHISON/PATTERSON:** THAT Council authorize cheque numbers 5157 - 5185 for General Account Payables totaling \$50,734.91; Payroll and Indemnity cheques 2568 – 2588 totaling \$28,161.33, be authorized for payment; AND, FURTHER THAT, Electronic Payments 2026-0023 to 2026-0042 totaling \$78,206.33 and Mastercard Payments 2026-2032 to 2026-2033 totaling \$126.90, be ratified for payment.

**Carried**

*Councillor Dawe was recalled to chambers at 8:55 am*

**Financial Statement**

**57/2026 PATTERSON/DAWE:** THAT Council approves the Statement of Financial Activities for the month ending February 2026, RM of Pleasantdale No. 398 as attached and forming part of these minutes.

**Carried**

**Bank Reconciliation**

**58/2026 HUTCHISON/DAWE:** THAT Council approves the Bank Reconciliation for the month ending February 2026, as attached and forming part of these minutes.

**Carried**

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**Committee & Administration Reports**

**59/2026 PATTERSON/DAWE:** THAT the Council Reports, Work Orders Report, Lac Vert Water Report, and Administrator Report be approved as presented.  
**Carried**

**Code of Ethics Complaint**

**60/2026 DAWE/PATTERSON:** THAT Council acknowledges receipt of a Code of Ethics Complaint.  
**Carried**

**Withdrawal of COE Complaint**

**61/2026 PATTERSON/DAWE:** THAT Council acknowledges Councilor Hutchisons' request to withdraw the Code of Ethics complaint as previously Acknowledged by resolution 60/2026.  
**Carried**

**By-Election for Reeve**

**62/2026 DAWE/LEIGH:** THAT RM of Pleasantdale Council hereby set Election Date as May 27, 2026, for Reeve.  
**Carried**

**Move to In Camera Meeting**

**63/2026 LEIGH/PATTERSON:** THAT council enter an in-camera session at 9:45 am to review the following agenda items:  
a) Human Resources - Applicants  
b) Division Boundary Scenarios  
**Carried**

**Move Meeting Out of Camera**

**64/2026 PATTERSON/HUTCHISON:** THAT Council returns to the regular meeting of council at 11:20 am.  
**Carried**

**Pest Control Officer**

**65/2026 LEIGH/PATTERSON:** THAT Council is in favor of appointing Tyler Paslawski as the Pest Control Officer for the RM of Pleasantdale No. 398 for 2026.  
**Carried**

**Weed Inspector**

**66/2026 PATTERSON/DAWE:** THAT Council is in favor of appointing Michael Kunz as the Weed Inspector for the RM of Pleasantdale No. 398 for 2026.  
**Carried**

**Herbicide Applicator**

**67/2026 DAWE/FLETCHER:** THAT Council is in favor of appointing Kyler Scarlett as the Herbicide Applicator for the RM of Pleasantdale No. 398 for 2026.  
**Carried**

**Seasonal Operator**

**68/2026 LEIGH/DAWE:** THAT Council is in favor of reinstating David Helgeton as a Seasonal Operator for the 2026 season, starting April 1;  
AND, THAT the RM of Pleasantdale provides him with hourly compensation of \$30/hr., with health, dental and superannuation benefits paid by RM.  
**Carried**

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**Seasonal Operator**

**69/2026 PATTERSON/DAWE:** THAT Council is in favor of hiring Joe Suave as a Seasonal Operator for 2026, Season;  
AND, THAT the RM of Pleasantdale provides him with hourly compensation of \$27/hr., with health, dental and superannuation benefits paid by RM;  
AND, FURTHER that the RM of Pleasantdale will provide for any training and certification required and that a 3-month performance evaluation is to be conducted.  
**Carried**

**Public Works Foreman**

**70/2026 LEIGH/PATTERSON:** THAT Council is in favor of increasing Glynn Kilborn's hourly compensation to \$32.96 to be paid retroactively to March 1, 2026;  
AND, THAT The RM of Pleasantdale offers Glynn Kilborn the Foreman's position to begin at April 1, 2026, with an hourly compensation of \$35/hour upon acceptance of promotion;  
AND, FURTHER that a 3-month performance evaluation is to be conducted.  
**Carried**

**2026 Council Committee Appointments Updates**

**71/2026 LEIGH/DAWE:** THAT Council is in favor of the following amendments/additions to the 2026 Council Committee Appointment listing:

<b>Committee Name</b>	<b>Appointed Member(s)</b>
CMI	Lorne Fletcher
Lake Charron	Milton Dawe & Lorne Fletcher
Melfort Fire Dept	Lorne Fletcher & Margaret Lei
Naicam & District Intermunicipal T	Lorne Fletcher
Pest Control Officer	Tyler Pawsloski
Quill Lake Watershed Authority	Milton Dawe
Weed Inspector	Michael Kunz
Herbicide Applicator	Kyler Scarlett
COE Investigator	Marcy Johnson

**Carried**

**List of Lands**

**72/2026 HUTCHISON/PATTERSON:** THAT Council accepts the List of Lands in Arrears as presented;  
AND THAT the list excludes properties on which the amount of taxes in arrears does not exceed half of the immediately preceding years tax levy;  
And THAT TAXervice be authorized to manage tax enforcement proceedings on behalf of the Municipality;  
AND THAT TAXervice is to arrange for the list of lands in arrears to be published in the Melfort/Tisdale Journal.

**Carried**

**Approach Development Policy**

**73/2026 DAWE/PATTERSON:** THAT Council approves to adopt the amended Approach Development Policy (Application) as presented.

**Tabled**

**74/2026 LEIGH/DAWE:** THAT Council is in favor of tabling the Approach Development Policy Adoption to provide time for further amendments.

**Carried**

**Lunch**

**75/2026 LEIGH/PATTERSON:** THAT we are now recessing for a 30-minute lunch break at 12:15 pm.

**Carried**

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*Council returned to chambers and resumed the meeting at 12:45 pm*

**Water Security Agency – Cross drainage project - Amendment**

**76/2026 DAWE HUTCHISON:** THAT council approves the amendment(s) made by Water Security Agency to the design plan E5105750 that was previously approved by Council in December of 2025 by Resolution# 292/25.

**Carried**

**Ag related Commercial Subdivision**

**77/2026 HUTCHISON/DAWE:** THAT Council is in favor of the proposed Agricultural related subdivision on SW 3-41-18-W2 (Sub D-005796-2026); AND, THAT it is understood that existing parcel ties will remain in effect, that a municipal reserve or servicing agreement is not a requirement; AND, FURTHER THAT the council is not aware of any land uses within the vicinity of the proposed site, or any site conditions that would make the land unsuitable for the intended use.

**Carried**

**Greenland Waste – MOT Permit Request**

**78/2026 PATTERSON/HUTCHISON:** THAT Council agrees to permit Greenland Waste to haul between the hours of 12:01 am & 11:59 am during road ban season; AND THAT Greenland Waste makes consideration when roads are not favorable due to quicker thaw &/or excessive rain and run off.

**Carried**

**DionCo – Mower Blade Pricing**

**79/2026 PATTERSON/DAWE:** THAT Council tables the purchase of mower blades until seasonal operators return.

**Carried**

**Finning – Extended Warranty**

**80/2026 PATTERSON/FLETCHER:** THAT Council is in favor of purchasing extended warranty for the 150 AWD 10 - Caterpillar Motor Grader (serial # EB500383) as follows:

**Tabled**

**81/2026 PATTERSON/FLETCHER:** THAT Council tables motion 80/2026 to be reviewed again at later date.

**Carried**

**Grading System**

**82/2026 PATTERSON/FLETCHER:** THAT Council is in favor of purchasing the CAT Bit2 Style summer grading system for the approximate cost of \$11,930.00.

**Carried**

**Public Works Training**

**83/2026 PATTERSON/DAWE:** THAT Council is in favor of having public works take certification training from Pat Allen from CHUPA.

**Carried**

**PDAP Training**

**84/2026 PATTERSON/HUTCHISON:** THAT Council is in favor of the Administrator attending the PDAP Training Seminar in Yorkton on April 8, 2026, with expenses paid.

**Carried**

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**Naicam Snow Blasters Inc. #219 - Land Use Permission**

**85/2026 HUTCHISON/DAWE:** That the RM of Pleasantdale No. 398, hereby approves the development of a signed and maintained snowmobile trail as identified on the map as presented by the Naicam Snow Blasters Inc #219. Permission is given to legally enter and use the identified trail in a lawful manner for the purpose of snowmobiling only. Entry and use are permitted only on the recreational trail right of way. Approval is valid from February 1, 2026, to April 15, 2031.

**Carried**

**Gravel Exploration**

**86/2026 PATTERSON/HUTCHISON:** THAT Council requests that the following locations be explored for gravel, and all shall be completed and results reported to council for May 21<sup>st</sup> meeting:

- ❖ NE 34-41-17-2
- ❖ SE 13-42-17-W2
- ❖ SW 22-41-16W2
- ❖ SW 01-42-17-W2
- ❖ NW & SE 11-40-16 W2

**Carried**

**Correspondence**

**87/2026 PATTERSON/DAWE:** THAT Council accept and file the correspondence as presented:

- Gov't of Sask. – Dept Highways – Winter weight season ended\*
- SARM – News release – Low Height Traffic Barrier for Rural Bridges\*
- SARM – News Release – Strengthen Prairie Trade Through Port of Churchill\*
- RCMP – Everbridge Crime Watch Network\*
- RCMP – Melfort RCMP News Feb 20-26\*

**Carried**

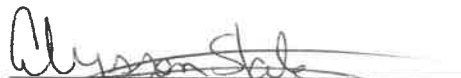
**Adjournment**

**88/2026 PATTERSON:** THAT the March 19<sup>th</sup>, 2026, meeting of council now be adjourned at 1:45pm.

**Carried**

Submitted to Council the 9<sup>th</sup> day of April 2026.

  
Deputy Reeve – Ernest Pederson

  
Administrator - Alysson Slater