

RURAL MUNICIPALITY OF PLEASANTDALE NO. 398

Regular Meeting Minutes

December 11, 2025

Council Chambers in the Municipal Office

208 - 1st Avenue, Naicam, SK

Council Members Present:

| | | | |
|------------|-----------------|------------|--|
| Reeve | <i>Vacant</i> | | |
| Division 1 | Ernest Pederson | Division 2 | <i>Vacant</i> |
| Division 3 | Milton Dawe | Division 4 | Mike Patterson (Attended Electronically) |
| Division 5 | Margaret Leigh | Division 6 | Robert Hutchison |

Staff Present:

Administrator Alysson Slater

Delegations Attended:

Brandt Tractor – Brad Fleischhacker – Grader Quotes
Finning Canada – Rod Serhan – Grader Quotes
Emsco – Stacey Weibe – Loader Quote, Rebuild Quote

Call to Order

Deputy Reeve Pederson called the meeting to order at 8:02 a.m.

Conflict of Interest Declarations:

Councillor Hutchison declared Item 14 r) Scheduling Interviews

Agenda

271/25

HUTCHISON/DAWE: THAT the following items be added to the agenda:

- a) 14. u) Morsan Farms - reply
- b) 14. v) YE Accounts Payable
- c) 18. q) No more Loopholes

AND, THAT the agenda be approved as amended.

Carried

Minutes

272/25

LEIGH/HUTCHISON: THAT the minutes of the Regular Meeting of Council held November 13, 2025, and the minutes of the Special Meeting of Council held November 26, 2025, be approved as presented.

Carried

Accounts Payable

273/25

LEIGH/PEDERSON: THAT Council authorizes cheque numbers 5044 - 5092 for General Account Payables totaling \$33,667.79; Payroll and Indemnity cheques 2509 - 2530 totaling \$27,402.12, be authorized for payment;

AND, FURTHER THAT, Electronic Payments 2025-0231 to 2025-0248 totaling \$56,759.03 and Mastercard Payments 2025-2091 to 2025-2097 totaling \$514.15, be ratified for payment.

Carried

Financial Statement

274/25

HUTCHISON/LEIGH: THAT Council approves the Statement of Financial Activities for the month ending November 30, 2025 RM of Pleasantdale No. 398 as attached and forming part of these minutes.


Carried

Bank Reconciliation

275/25:

PEDERSON/LEIGH: THAT Council approves the Bank Reconciliation for the month ending November 30, 2025, as attached and forming part of these minutes.

Carried



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Committee & Administration Reports

276/25 PEDERSON/DAWE: THAT the Council Reports, Work Orders Report, Lac Vert Water Report, and Administrator Report be approved as presented.
Carried

Council Resignation(s)

277/25 DAWE/HUTCHISON: That Council acknowledges receipt of resignations received from Division 2 Councilor Mark Govan & Reeve Fred Graham.
Carried

Councilor Patterson joined via electronic means at 9:05 am

Auditor Engagement

278/25 HUTCHISON/LEIGH: THAT Council authorizes the Deputy Reeve & Administrator to sign Ingram & Yeadon Accountants of Melfort Sk., Audit Engagement Letter providing accounting services for the 2025, Financial Audit for The RM of Pleasantdale No. 398.
Carried

Division Boundary Committee

279/25 PEDERSON/HUTCHISON: THAT Council approves developing a Division Boundary Committee and appoints all of council as committee members.
Carried

2026 Schedule of Council Meetings

280/25 DAWE/PEDERSON: THAT Council approves the 2026 schedule of council meetings as appended to these minutes and authorizes the change of the start time of the meetings to 8:00 am.
Carried

Municipal Revenue Sharing Grant – Annual Declaration

281/25 LEIGH/DAWE: THAT the Council of The Municipality of Pleasantdale No. 398 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- ✓ Submission of the 2024 Audited Financial Statements to the Ministry of Government Relations;
- ✓ Submission of the 2024 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- ✓ In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- ✓ Adoption of a Council Procedures Bylaw;
- ✓ Adoption of an Employee Code of Conduct; and
- ✓ All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

THAT we understand if any requirements are not met, our Municipal Revenue Sharing grant may be withheld until all requirements are met; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit to the Ministry of Government Relations.

Carried

Transfer Outstanding Accounts Receivable to Taxes


282/25 PEDERSON/LEIGH: THAT Council authorizes the transfer of Accounts Receivable Arrears to taxes that remain owing at December 31, 2025.

Carried

Viking Sports Plex - Operating Grant

283/25 LEIGH/PATTERSON: THAT Council authorizes an \$18,000.00, operating grant for the Viking Sports Plex for 2025/2026 season; and that any future grants paid shall be reduced by 10% of last grant issued.

Carried



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Hillcrest Court – Annual Operating Grant - Tabled

284/25 HUTCHISON/PEDERSON: THAT Council tables the operating grant discussion for Hillcrest Court Apartments.

Carried

Northeast SPCA – Pound/Shelter Agreement or Shelter Agreement

285/25 LEIGH/No Seconder: THAT Council approves of entering into a Pound & Shelter or Shelter agreement with Northeast SPCA in Melfort Sk. at a cost of
> Pound & Shelter = \$2096.50 + Pound fees if owner is not located; or
> Shelter = \$2096.50
Base amounts are per year based on 2021 Census = \$3.50 per capita

Defeated

Youth Employment Grant – Starting Wage

286/25 HUTCHISON/DAWE: THAT council authorizes the administrator to apply for the Youth Employment Grant;
And THAT if The RM of Pleasantdale is successful and receives the funding that we authorize the employees wage of \$22.50 per hour.

Carried

Glenmor Quote – Skid steer Faceplate & Auger/Bit - Tabled

287/25 HUTCHISON/PATTERSON: THAT Council is in favor of tabling the purchase skid steer faceplate & Auger/Bit.

Carried

GPS System Quote - Brandt & Northstar Systems Inc- Tabled

288/25 PEDERSON/PATTERSON: THAT Council is in favor of tabling the purchase of a GPS System.

Carried

Evolution Training Quote – Grader Training - Tabled

289/25 HUTCHISON/DAWE: THAT Council is in favor of tabling the decision to hire Evolution Training to complete a 2-day workshop for grader operators.

Carried

10:00 am Brad Fleischhacker with Brandt Tractor – Grader Quotes & Discussion

10:25 am Rod Serhan with Finning Canada – Grader Quotes & Discussion

10:50 am Councilor Patterson left conversation

10:55 am Stacey Weibe – Emsco – Loader Quote, Rebuild Quote & Discussion

Municipal Hail Compilation Commission

290/25 LEIGH/HUTCHISON: THAT Council approves paying the 2025 Saskatchewan Municipal Hail Insurance Commissions to the Assistant Administrator.

Carried

Authorization for End of Year Accounts Payable

291/25 HUTCHISON/LEIGH: THAT Council authorizes the Deputy Reeve and Administrator to pay all municipal accounts prior to closing the 2025 books and that the list of payments be presented to Council at the first regular meeting of 2026, for ratification.

Carried

WSA – Cross drainage project

292/25 DAWE/HUTCHISON: THAT The Rural Municipality of Pleasantdale No. 398 has reviewed the drainage plan E5105750.
The RM approves the conveyance of water across and within RM right-of-way as shown in the drainage plan E5105750 and grants approval to the extent that it can grant such permission under its authority.

Carried



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Reclaim Kwatapi Pit - Tabled

293/25 HUTCHISON/PEDERSON: THAT council is in favour of tabling the discussion of Kwatapi Pit.

Carried

STARS – Donation Request

294/25 LEIGH/PEDERSON: THAT Council is in favor of a donation issued to STARS Ambulance in the amount of \$2 per capita of the RM of Pleasantdale No. 398 using the 2021 Census.

Carried

Morsan Farms – Gravel Purchase

295/25 HUTCHISON/LEIGH: THAT Council is in favor of offering to enter a 3-year term contract to purchase gravel from the NE 27-42-17 W2; And, THAT the payment structure would be as follows:

- Year 1 = \$5.00 per cubic yard with a 20,000-yard crush
- Year 2 & 3 = \$5.25 per cubic with an estimated crush of 10,000 – 20,000 yards each year.

Carried

12:05 pm Councilor Patterson returned to meeting via telephone

Correspondence

296/25 DAWE/PEDERSON: THAT Council accept and file the correspondence as presented:

- a) SAMA – Service Fees Increase 2026*
- b) SARM – PHO – Response to inquiry – Herbicide applicator licensing*
- c) Melfort RCMP News – Nov 14-20, 2025*
- d) Naicam Emergency Services – 5 yrs – Financials*
- e) Agenda/Notes Naicam Protective Services Municipal Agreement Meeting – Nov 17, 2025*
- f) Hillcrest Income Statement 2024/2025*
- g) REACT Regular Board Meeting Minutes – Oct 21, 2025*
- h) CMI Terminal – Dividend Declaration
- i) WSP – Holiday Cheer
- j) Schulte Brush & Weed Suppressor – Product Ad
- k) EMSCO – Products and Specials:
 1. Heavy Equipment Winter Specials
 2. Advantage booklet
 3. Hyundai Construction Equipment
 4. Wacker Neuson – Equipment Overview
- l) Mandako – Triod Supply – Tilt angle Mower – Can do a demo
- m) NWORA – Remembrance Souvenir Volume 13 (2025)
- n) NWORA – Remembrance Souvenir Volume 13 (2025)
- o) Rural Councilor Winter 2025
- p) Seasons Greetings – M. Baynton
- q) No more Loopholes Bill C-233

Carried

In-Camera

297/25 LEIGH/DAWE: THAT this meeting moves in-camera at 12:07pm.

Carried

Out of In-Camera

298/25 PATTERSON/PEDERSON: THAT this meeting moves out of in-camera at 12:21pm.

Carried

Adjournment

299/25 LEIGH/PEDERSON: THAT the December 11th, 2025, regular meeting of council now be adjourned at 12:22 pm.

Carried

Submitted to Council the 15th day of January 2026.


Deputy Reeve – Ernest Pederson


Administrator - Alysson Slater

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2026

R.M of Pleasantdale #398

Schedule of Regular Council Meeting & Convention Dates

Municipal Office Council Chambers

208 – 1st Ave N. Naicam, SK

Meetings begin at 8:00 am

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| Regular Meeting | Conclusion of Business of Regular Meeting |
|------------------------|--|
| January 15 | January 22 |
| February 12 | February 26 |
| March 19 | March 26 |
| April 9 | April 23 |
| May 21 | May 28 |
| June 11 | June 25 |
| July 9 | July 23 |
| August 13 | August 27 |
| September 10 | September 24 |
| October 8 | October 22 |
| November 12 | November 26 |
| December 10 | December 17 |

2026 CONVENTIONS

SARM ANNUAL: March 10 – 12 REAL District – Regina

RMAA ANNUAL – May 11 – 14 – Regina

SARM District Meeting June 19 - Kelvington

SARM MIDTERM: November 18 – 19 TCU Place – Saskatoon

